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Activities Report **December 10, 1992**

For **R.J. Reynolds Tobacco Company**

Subject **November 1992 Activities**

Distribution **Betsy Annese**

The following is a summary of the services performed by E. Bruce Harrison Company on behalf of the R.J. Reynolds Tobacco Company during the month of November 1992:

NEDA/TIEQ COALITION

- o Prepared document presenting an overview of TIEQ's 1993 activities;
- o Prepared comments on the California Air Resources Board's report on the effects of energy efficiency standards on indoor air quality;
- o Co-sponsored and attended the symposium on multiple chemical sensitivity conducted by the International Society of Toxicology and Pharmacology;
- o Developed government relations plan for 1993;
- o Met with Betsy Annese, Seth Moskowitz, and Sam Simmons to discuss scientific assessment issues related to environmental tobacco smoke;
- o Met with Doug Greenwood of the American Institute for Architects to discuss AIA's work on indoor air issues;
- o Organized a TIEQ executive committee meeting for 12/3;
- o Met with Trudy Bryan of DuPont to discuss increasing TIEQ membership contribution;
- o Prepared memo detailing TIEQ's strategy for a Massachusetts symposium;
- o Monitored activities resulting from Senate carpet emissions hearings;
- o Worked to recruit new companies to join the TIEQ coalition;
- o Met with Ron Gots to discuss contractual issues, plans for 1993;

- o Monitored activities in Washington State and prepared coalition comments in response to 11/20 revised draft;
- o Discussed coalition activities with the senior editor of Modern Office Technology;
- o Researched IAQ legislative activities in Massachusetts;
- o Monitored activities of ESCA's model IAQ bill drafting committee, and began preparing TIEQ position papers.

RJR/QJ

- o Worked with Chris Cakebread regarding curriculum proposal;
- o Met with Ken Smith, editorial writer for the Washington Times, to discuss editorial on the involvement of DiFranza with the Surgeon General's report on youth smoking and the proceedings of the senate hearing on caret emissions;
- o Worked with Peggy Carter to gain information that would provide a news hook for Doug Bandow's coverage of the DiFranza study.

RJR/WIN

- o Analyzed NYC logo law regarding Winstons;
- o Worked on Winston environmental recommendations;
- o Reviewed Green Marketing reports;
- o Researched and wrote draft report on consumer trends.

SPEAKING TOUR

- o Continued to follow up with SPJ Chapters in the following cities via fax, mail and telephone: Tulsa, Columbia, Jackson, Birmingham, Orlando, Tampa, Lexington, and Richmond;
- o Forwarded progress report to client for review.

GENERAL COUNSEL

- o Monitored and counseled on client's compliance with the EPA's 33/50 program;
- o Reviewed SAB/ETS documents from October meeting;

- o Prepared recommendations for environmental audit;
- o Researched corporate organizations and coalitions that work on health care issues;
- o Spoke with analysts from the free-market policy community to learn of activities and policy positions on health care reform;
- o Worked on smoking and youth program, discussed documentary idea with producers, researched idea for youth program elements;
- o Spoke to Little League representative regarding smoking and youth program, finalized hit list of contacts for Betsy Annese.

GENERAL MANAGEMENT/ADMINISTRATION

- o Prepared report on monthly activities, summarizing major program elements for October 1992;
- o Conducted other necessary administration and correspondence.

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